



Refounded: 10/06/2018

Effective Date: 10/06/2018

# Constitution & By-Laws

The patented name of this organization shall be: **United Clogging Association**

Web site name is: [www.ClogUCA.com](http://www.ClogUCA.com)

The purpose of this organization shall be to:

Preserve the age-old art of traditional drag slide clogging and square dancing;

Include all forms of clogging dance;

Identify and select Groups, Individuals, or Organizations who have shown their dedication of, love for, and loyalty to the age-old art of Clogging, for induction into United Clogging Association Hall of Fame.

**ALL voting for elections by this organization shall be done by secret and absentee ballot.**

**There are no salaried positions within this organization.**

## **CODE of ETHICS:**

To conduct myself as a Gentleman or Lady at all functions and promote goodwill and fellowship among the membership;  
To consider all persons regardless of race, color, or ethnic background who conforms to the ideals of this organization as possible candidates to be inducted into the UCA Hall of Fame; To refrain from using drugs, alcohol, or profanity before, during, or after all business meetings or other activities that are recognized by this organization; To work for the betterment of this organization by helping to maintain a "Family Entertainment" atmosphere at all events.

## **MEMBERSHIPS:**

This organization shall accept memberships from all persons who show interest in supporting the United Clogging Association. The Membership Committee has the power to reject the application of any person whose application would not, in the judgment of the committee, serve the best interest of the organization. Any person whose application is rejected by the Membership Committee may, if he or she desires, make a written appeal to the President, who shall bring the application and appeal before the Executive and the Ex Officio boards. This appeal may be decided by the Boards or it may be voted on by absentee ballot and a ¾ vote of the participating voting members will confirm or nullify the action taken by the Membership Committee. Members shall receive all benefits of the organization, and if at least 18 years of age shall have voting rights. Membership dues shall be an amount set by the Executive and the Ex Officio Boards. All **new** memberships must be paid by the night preceding the Fall meeting to have voting rights for the current voting year. **Only active and life-time members will be allowed into the Fall Meeting.** Membership is required for officers, judges, reps, score keepers, emcees, music providers, all committee members, and all other positions held in the United Clogging Association.

**COMMITTEES & APPOINTED POSITIONS (All selected by the President):**

**Nominating Committee:**

Is appointed at least 4 months prior to elections in the Fall;  
Shall be a minimum of three members of the general membership in good standing and will not be a member of the Executive Board;  
Recommendations shall be given to the Election Chairman two months before the election in November.

**Membership Committee:**

Shall approve new memberships and act promptly and fairly on applications for all who shall apply;  
Shall enforce the code of ethics and institute action for suspension or revocation of members.

For all other Committees and appointed positions, please see attached information.

For Competition Rules and Information, please see attached information.

**EXECUTIVE and EX OFFICIO BOARDS:**

The Executive Board shall be the President, Vice President, Vice President 2, Secretary, and Treasurer.

All officers of the Executive Board shall be elected positions. All positions will be for a 2-year term, alternating every year to ensure that all officers are not replaced in any given election year.

The results of the election of officers and all other business, voted on by the membership at the annual fall meeting, shall be announced 30 days after the annual meeting. Newly elected officers shall assume their given duties on the 1<sup>st</sup> Monday following the results of the Election.

If the office of the President is left vacant, the Vice President shall assume the President's position. Any other vacancy occurring shall be filled by appointment, made by the President.

All officers must be at least 21 years of age and must have been a member in good standing for the last 5 consecutive years.

Knowledge of all Competition Rules, Rep Sheets, and Score Sheets is required to be elected as President or Vice President.

The Ex Officio Board shall consist of all ex officers who served at least 10 years as an officer. The Chairman of this Board shall be the longest serving officer. The Co Chairman shall be the next longest serving officer.

### **DUTIES of the GOVERNING BODY:**

The Executive Board shall have the authority to veto any transaction presented if it is not to the betterment of the organization. The Executive and the Ex Officio Boards, together, shall have the authority to release any Governing Body person, any Committee person, or any other person performing duties for the organization who is not performing their assigned duties to the betterment of the organization.

The Ex Officio Board members shall always be invited to participate in Executive Board meetings. In an Executive Board meeting, if there is a tie, the Chairman of the Ex Officio Board may be asked to break the tie.

### **The PRESIDENT shall:**

Preside at all meetings.

Supervise all day to day business and activities performed for the organization and have access to all records.

Supervise all fund-raising projects, advertisements, special programs, newsletters, ballots, membership, and all other business that arises.

Appoint all Committee members.

Assign all duties associated with the running of the UCA World Championships in the fall, including Registration, the UCA Workshop, and the annual Judges Training.

Work closely with the other officers to answer all inquiries about the organization.

### **The VICE PRESIDENT shall:**

Assist the President and assume the duties of the President in case of his/her absence.

Vice President shall oversee all sanctioned competitions throughout the year as well as the collection of the sanctioning fees for each event.

### **The VICE PRESIDENT 2 shall:**

Assist the President and any other Officer needing assistance.

### **The SECRETARY shall:**

Notify the active and lifetime members of all meetings.

Write, mail, email, post on web, all letters or notifications as designated by the President.

Keep accurate and detailed records of all business transactions for the organization & provide records upon request to the Treasurer.

Record minutes of all meetings to include all motions whether lost or carried.

Always have a copy of the current By Laws, a Parliamentary Procedure book, membership list, and minutes from the last meeting held, available at all meetings.

### **The TREASURER shall:**

Be responsible for receiving and dispersing all money of the organization and maintain a complete up to date bookkeeping system.

Provide a detailed record of all input and all output at the designated meetings of members.

Keep detailed records, showing receipts, registration records, and all other forms, for all income and expenses.

All debit and credit entries shall require detailed paper trails for random audit purposes.

Ensure all checks are signed by officers as appointed by the President.

Consult with the Executive Board for all checks written with amount being over \$200.00.

**PREREQUISITE FOR INDUCTION INTO THE UNITED CLOGGING ASSOCIATION HALL OF FAME:**

Must be over 45 years of age and an American citizen.

Must have proved your love for and dedication to the preservation of Southern Appalachian Clogging.

Must be a recognized organization that has promoted or performed a service dedicated to the art of clogging or must be an individual or team who has been involved in promoting clogging for a minimum of 25 years.

Does not have to be a member of any clogging organization to be nominated or elected.

A person who is deceased may be nominated and elected into the Hall of Fame. Special consideration will be given to persons deceased under the required age of 45 and the required years of 25.

Must have background investigation to confirm clogging history and experience.

Only 3 persons may be inducted in any given year.

A BIO should be prepared for an applicant and sent to the Committee Chairman. Those persons not selected will have their applications left on the ballots for a period of three years, at which time their application will be removed if they have not been selected within a three-year period. They must then resubmit an application for nomination.

The UCA Hall of Fame Selection Committee will make the selections, and these will be kept secret until the presentations are made at the annual World Championships Competition in the fall of each year.